

## Warren-Drop off and Pick up Procedure



### Drop Off

Drop off is begins at 8:45 AM.

**Buses and staff vehicles will be the only vehicles permitted in the front driveway during arrival (8:45-9:15) and dismissal (3:15-3:45) during the school day.**

Please note that the direction of the front driveway has been reversed allowing students to exit the bus and enter the school without crossing in front of the bus.

**Car Line-** Enter the school through the rear driveway on Eliot Street. **There are no left turns into the driveway.** Please pull up to the marked area next to the playground. Staff will be directing traffic. Staff members will not be opening car doors to limit contact. Students should exit the vehicle from the passenger side of the vehicle.

**If you need to enter the school please park in a lined parking spot in front of the school.**

### Pick-Up

Pick up begins at 3:25 PM.

Parents must enter the school through the back driveway on Eliot Street. **There are no left turns into the driveway.** Vehicles will pull-up to the designated area between the gym and playground. Cars located in the area between the gym door and the recess door will be loaded. **Staff members will not open car doors, to limit contact.** Children must enter the vehicle from the passenger side.

**Families that are picking up their children in the afternoon will be provided a sign for their vehicle that should be visible to Warren School staff.**

**If you need to enter the school please park in a lined parking spot in front of the school.**