

2022-2023 Massachusetts Application for Free and Reduced Price School Meals

If you have received a Notice of Direct Certification – FREE from the school district for free meals, do not complete this application. If you have received a Notice of Direct Certification – REDUCED PRICE from the school district for reduced price meals, this application may be submitted. **DO** let the school know if any children in the household are not listed on the **Notice of Direct Certification** – **FREE** letter you received.

STEP 1 List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper)

Definition of Household Member: "Anyone who is living with you and shares income and expenses, even if not related." Children in Foster care and children who meet the definition of Homeless, Migrant or Runaway are eligible for free meals. Read How to Apply for Free and Reduced Price School Meals for more information. Student? Homeless Migrant Runaway Foster Child's First Name Child's Last Name MI School Name Circle Yes or No Check all that apply Y N Y N П П Y N Y N Y N Y N STEP 2 Do any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, TANF, or FDPIR? Write the **Agency ID Number**, then go to **STEP 4** (Do not complete STEP 3) EBT number not accepted; SNAP award letter may be requested Agency ID Number: STEP 3 Report Income for ALL Household Members (Skipthis step if you answered 'Yes' to STEP 2) Review the charts titled "Sources of Income" for more information. The "Sources of Income for Children" chart will help you with the Child Income section. How often? The "Sources of Income for Adults" chart will help you with the All Adult Household Members section Child Income Weekly Bi-Weekly 2x Month Monthly A. Child Income Sometimes children in the household earn or receive income. Please include the TOTAL income received by all Household Members listed in STEP 1 here: B. All Adult Household Members (including yourself) List all Household Members not listed in STEP 1 (including yourself) even if they do not receive income. For each Household Member listed, if they do receive income, report total gross income (before taxes) for each source in whole dollars (no cents) only. If they do not receive income from any source, write '0'. If you enter '0' or leave any fields blank, you are certifying (promising) that there is no income to report Public Assistance/ Child Pensions / Retirement / How often? How often? How often? Name of Adult Household Members (First and Last) Support/ Alimony All Other Income **Earnings from Work** Weekly Bi-Weekly 2x Month Monthly Weekly Bi-Weekly 2x Month Monthly Weekly Bi-Weekly 2x Month Monthly **Total Household Members** Last Four Digits of Social Security Number (SSN) of XXX-XX-Check if no SSN (Children and Adults) Primary Wage Earner or Other Adult Household Member STEP 4 **Contact Information and Adult Signature** Ashland Nutrition Services 87 West Union St. Ashland MA 01721 "I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits, and I may be prosecuted under applicable State and Federal laws." Daytime Phone and Email (optional) Street Address (if available) Zip Apt# City State

Printed name of adult signing the form
Signature of adult
Today's date

Error prone

	CTI	

Sources of Income

			Comment of the control of the Adults				
Sources of Income for Children			Sources of Income for Adults				
Sources of Child Inco	me		nple(s)	Earı	nings from Work	Public Assistance / Alimony / Child Support	Pensions / Retirement / All Other Income
- Earnings from work		- A child has a regular full or part-time job where they earn a salary or wages		- Salary, wages, cash bonuses		- Unemployment benefits	Social Security (including railroad
- Social Security - Disability Payments - Survivor's Benefits			bled and receives Social Security benefits etired, or deceased, and their child rity benefits	Net income from self-employment (farm or business) If you are in the U.S. Military: Basic payand cash bonuses (do NOT include combat pay, FSSA or privatized		Worker's compensation Supplemental Security Income (SSI) Cash assistance from State or local government Alimony payments	retirement and black lung benefits) Private pensions or disability benefits Regular income from trusts or estates Annuities
-Income from person outside the household		A friend or extended family member regularly gives a child spending money A child receives regular income from a private pension fund, annuity, or trust		housing allowances) - Allowancesfor off-base housing, food and clothing		Child support payments Veteran's benefits Strike benefits	Investment income Earned interest Rental income Regular cash payments from outside household
-Income from any other source							
Ethnicity (check one):	Race (check one o	or more):			\\\	- fif	d b - i - i - f i - i - i - f
☐ Hispanic or Latino	panic or Latino American Indian or Alaskan Native Native Hawaiian or Other Pacific Islam		slander		quired to ask for information about your children's race and ethnicity. This information is and helps to make sure we are fully serving our community. Responding to this section is		
 Not Hispanic or Latino 	☐ Asian	□ White			ontional and does not affect your children's eligibility for free or reduced price meals		

OPTIONAL

Children's Racial and Ethnic Identities

■ Black or African American

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity. Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online

at: https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA.

The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. fax:

(833) 256-1665 or (202) 690-7442; or

3. email:

program.intake@usda.gov

This institution is an equal opportunity provider.

For School Use Only							
2022-2023 Massachusetts Application for Free and Reduced Price School Meals							
Only annualize income if there are multiple pay frequencies How often? Weekly Bi-Weekly 2x Month Month Annually	-			Eligibility: Free Reduced Denied O O	Categorical Eligibility		
Determining Official's Signature	Date	Confirming Official's Signature	Date	Verifying Official's Signat	ure Date		